

Submit License Application

Please respond to the following questions:

Question 1 Have you ever been convicted of a crime, had a judgment withheld or deferred, or have you been charged with committing a crime?

"Crime" includes a misdemeanor, gross misdemeanor, felony or a military offense. You may exclude misdemeanor traffic citations or convictions involving driving under the influence (DUI) or driving while intoxicated (DWI), driving without a license, reckless driving, or driving with a suspended or revoked license and juvenile offenses. "Convicted" includes, but is not limited to, having been found guilty by verdict of a judge or jury, having entered a plea of guilty or nolo contendere, or having been given probation, a suspended sentence or a fine.

If you answer yes, you must submit:

- a) a written statement explaining the circumstances of each incident,
- b) a certified copy of the charging document,
- c) a certified copy of the official document, which demonstrates the resolution of the charges or any final judgment.

If your answer to this question requires documentation to be provided to the MN Dept. of Commerce, you must upload full information and complete details on the "Upload Documents for Required Items" page at the end of this application. This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

Answer Yes No

Comment

0/500 characters entered.

Question 2 Have you or any business in which you are or were an owner, partner, officer or director, or member or manager of limited liability company, ever been involved in an administrative proceeding regarding any professional or occupational license, or registration?

"Involved" means having a license censured, suspended, revoked, canceled, terminated; or being assessed a fine, a cease and desist order, a prohibition order, a compliance order, placed on probation or surrendering a license to resolve an administrative action. "Involved" also means being named as a party to an administrative, investigative, or arbitration proceeding, which is related to a professional or occupational license, including any investigation by the Minnesota Department of Commerce. "Involved" also means having a license application denied or the act of withdrawing an application to avoid a denial. You may EXCLUDE terminations due solely to noncompliance with continuing education requirements or failure to pay a renewal fee.

If you answer yes, you must submit:

- a) a written statement identifying the type of license and explaining the circumstances of each incident,

b) a certified copy of the Notice of Hearing or other document that states the charges and allegations, and

c) a certified copy of the official document, which demonstrates the resolution of the charges or any final judgment.

If your answer to this question requires documentation to be provided to the MN Dept. of Commerce, you must upload full information and complete details on the "Upload Documents for Required Items" page at the end of this application. This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

Answer Yes No

Comment

Question 3 Has any judgment been rendered against you or any business in which you are or were an owner, partner, officer, director, or member or manager of limited liability company, for overdue monies, or Have you ever been subject to a bankruptcy proceeding?

If yes, you must submit a signed and dated Discharge of Debtor Document summarizing the details of the indebtedness and arrangements for repayment, before your application will be processed.

If your answer to this question requires documentation to be provided to the MN Dept. of Commerce, you must upload full information and complete details on the "Upload Documents for Required Items" page at the end of this application. This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

Answer Yes No

Comment

Question 4 Have you been notified by any jurisdiction to which you are applying of any delinquent tax obligation that is not the subject of a repayment agreement? If you answer yes, identify the jurisdiction(s):

If your answer to this question requires documentation to be provided to the MN Dept. of Commerce, you must upload full information and complete details on the "Upload Documents for Required Items" page at the end of this application. This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

Answer Yes No

Comment

Question 5 Have you ever been a party to, a defendant, or found liable in, any lawsuit or arbitration proceeding involving allegations of fraud, misappropriation or

conversion of funds, misrepresentation, breach of fiduciary duty, or breach of contract?

If you answer yes, you must attach to this application:

- a) a written statement summarizing the details of each incident,
- b) a copy of the Petition, Complaint or other document that commenced the lawsuit or arbitration, and
- c) a copy of the official document which demonstrates the resolution of the charges or any final judgment.

If your answer to this question requires documentation to be provided to the MN Dept. Of Commerce, you must upload full information and complete details on the "Upload Documents for Required Items" page at the end of this application. This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

Answer Yes No

Comment

Question 6 Do you have a child support obligation in arrearage?

If you answer yes,

- a. by how many months are you in arrearage?
- b. are you currently subject to a repayment agreement?
- c. are you the subject of a child support related subpoena/warrant?

If your answer to this question requires documentation to be provided to the MN Dept. of Commerce, you must upload full information and complete details on the "Upload Documents for Required Items" page at the end of this application. This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

Answer Yes No

Comment

Question 7 Have you ever been licensed as a real estate Broker or Salesperson in any state other than Minnesota?

If yes, and this application is for a new MN license, list each state where applicant has ever held any real estate license in the Comment section. Upload the Certification of Licensure (less than 90 days old) from each state listed in the Comment on the "Upload Documents for Required Items" page at the end of this application.

If yes and the application is to reactivate a MN license, provide the MN license expiration date and list each state where applicant held a real estate license after the expiration date in the Comment Section. Upload the Certification of Licensure (less than 90 days old) from each state listed in the Comment on the "Upload Documents for Required Items" page at the end of

this application.

This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

If you answer no, enter N/A in the Comment section.

Answer Yes No

Comment

Question 8 Are you currently an owner, officer or partner of a licensed Real Estate Company through which you will be licensed?

If yes, you must provide the Real Estate Company Name (and DBA, if any) and the Real Estate Company License number in the below Comment field.

If you answer no, enter N/A in the Comment section.

Answer Yes No

Comment

Question 9 Do you have any unclaimed property to report under Minnesota Statutes §345.37?

If the answer to this question requires documentation to be provided to the MN Dept. of Commerce, you must upload full information and complete details on the "Upload Documents for Required Items" page at the end of this application. This information can also be e-mailed to licensing.commerce@state.mn.us. Please Indicate "Real Estate Processing" in the subject line.

If you answer no, enter N/A in the Comment section.

Answer Yes No

Comment

Cancel

Page 7 / 9

<<Previous Next>>

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